



Field Calendar 2018-2019

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| August 27 | All Classes begin for the Fall Semester 2018 |
| September 4 | Field Education Begins |
| October 1 | Educational Plan Completed by Field Instructor and student. Submitted to the FFL |
| November 21-25 | Thanksgiving Recess: No field |
| December 7 | Fall Evaluations Due for 21 Hour MSW Students, 18 Hour MSW Students & BSW Students |
| December 18 | Last day of Field for the Fall Semester for All Students, until January 2nd |
| January 2 | Field Education Resumes for All Students |
| January 21 | Martin Luther King Jr. Day |
| February 8 | Fall Field Evaluations Due for 14 Hour MSW Extended Students |
| February 22 | Last Day of Field for the Fall Semester for 14 hour MSW interns |
| March 5 | Social Action Day at Garden City |
| March 11-17 | Spring Break |
| April 19 | Spring Evaluations Due for 21 Hour MSW Students, 18 Hour MSW Students, and All BSW Students |
| April 26 | Last Day of Field for 21 Hour MSW Students and All BSW Students |
| May 19 | Commencement |
| May 27 | Memorial Day |
| June 21 | Last Day of Field for 18 Hour School-Based MSW Students |
| July 4 | Independence Day |
| July 26 | Spring Evaluations Due for All 14 Hour MSW Extended Students |
| August 9 | Last Day of Field for 14 Hour MSW Students |

All 14 hour MSWs will receive an “Incomplete” grade in December and again in May. Final grades will not be posted for 14 hour MSWs until a minimum of 300 hours are earned.

Interns remain in placement until the last day of field. Interns may not end field early.

All discrepancies between the *Field Calendar* and the students' agency calendar need to be discussed with the Field Instructor and Faculty Field Liaison.

As per CSWE requirements, all students must complete a **minimum** number of hours each year to meet field requirements. For MSW students, CSWE requires a **minimum** of 600 hours; BSW Seniors must complete a **minimum** of 400 hours; BSW Juniors must complete a **minimum** of 300 hours. All students are expected to submit the monthly *Attendance Sheet*, and it **is the responsibility of each student to coordinate with their Field Instructor and Faculty Field Liaison to make up any missed hours**. If, at the end of the field education calendar year, the student has not completed the minimum required hours, s/he may request to extend placement. Pending the approval of the Field Instructor and Field Education Department, the student may continue through the end of June without incurring any additional expense for the course.